



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

**CAPITAL IMPROVEMENT PLAN COMMITTEE
MINUTES**

REGULAR MEETING– AUGUST 7, 2015 –8:30A.M.
MARY HERBERT CONFERENCE ROOM
233 ATLANTIC AVENUE

The meeting was called to order by the Vice Chair, David O'Heir, at approximately 8:35 a.m. Rick Stanton, Anne Ambrogio, James Sununu, Susan Leonardi, and Nancy Monaghan were also present on the Committee. Cynthia Swank and Dickie Garnett was absent. Paul Apple, the Town Administrator and Susan Grant, the Library Director, were also present.

The Board considered the Minutes of the July 31, 2015 meeting.

MOTION. Mr. Stanton moved to accept the minutes as written. Ms. Monaghan seconded the motion. There was no further discussion. Mr. Stanton, Ms. Monaghan, Mrs. Ambrogio and Mr. O'Heir voted in favor of the motion. Mr. Sununu and Ms. Leonardi abstained because they were not present at the July 24, 2015 meeting.

Mr. Sununu reported that the School CIP sheets are ready and that they will be prepared to report to the Committee on August 28, 2015.

Director Grant reported on the Library's CIP requests.

1. The Library Parking Lot. Exhibit A.

Director Grant said the project is already on the CIP list for this Fiscal Year. She prioritized the Library's projects as follows: 1. New Library; 2. Parking lot; 3. HVAC and 4. Duct work.

Mr. Stanton asked in what year the new building would be presented. Director Grant said the Trustees would prefer March 2016. Mr. Stanton said his preference is that the Fire Station be presented first.

The Town Administrator reported on the effort to fix the Library roof. The order is: 1. Mold remediation; 2. Retesting; 3. Roof Repair; and 4. Ventilation. He reported that a proposal on ventilation would be reported to the Select Board on August 10, 2015.

Mr. Stanton asked if the parking lot would be proposed as a separate warrant article or be drawn from the paving lines.

The Town Administrator indicated that if there is enough money in the budget in FY 16, the parking lot would be paved. Mr. Stanton said his preference is that the parking lot should be part of the DPW presentation. The Committee agreed.

2. New Library. Exhibit B.

Mr. Stanton asked if the numbers presented are based on estimates, and Director Grant said yes. Mr. Stanton asked about in which year the presentation would be made and Ms. Leonardi said that uncertainty negatively affected the Trustees' fund-raising efforts.

There was a brief discussion about the Facilities Committee and its progress, and Ms. Monaghan asked if the cost comparison would be accurate. The Town Administrator indicated that it would be.

Mrs. Ambrogi said she believes the projects should be on the Warrant this year because it is an important project and because there is momentum that acknowledges the need, if not the solution. Mr. Sununu agreed, and indicated that whether to place it on the Warrant is ultimately a Select Board decision, petitioned warrant articles excepted. He believed that the CIP Committee has concluded that facilities is an urgent priority and to advocate for presentation next year would undercut that conclusion.

Ms. Monaghan asked that the title of the project be changed to “stand-alone Library” to eliminate the location.

3. HVAC. Exhibit C.

The proposal is for a boiler only. Director Grant said the proposal was of a lower priority unless, of course, the boiler fails. Mr. O’Heir stated that the boiler is not as old as the building. Director Grant agreed, indicated that the boiler was installed in or about 1995. Mr. Stanton asked in what year this proposal would be paid for and Director Grant replied that the year is FY 18.

4. Duct Work. Exhibit D.

Mr. Sununu stated we would be wasting money on a new boiler if we have inefficient duct work and asked if the HVAC and duct work should be done together. Mr. O’Heir asked if the duct work was in response to a health or safety issue, and Director Grant replied that it was not. Director Grant said there had been no study to indicate how much money might be saved and said this work opens Pandora’s Box because the ceiling tiles would have to be removed. The blown-in insulation would result in a major project.

Mr. O’Heir agreed with Mr. Sununu and said it would be foolish to do the HVAC and duct work projects separately.

Director Grant agreed to revise the worksheets to reflect a combined project. Mr. Stanton suggested a target year of FY 18. By consensus, the Committee agreed.

The Vice Chair called for additional business, and hearing none, adjourned the meeting at approximately 09:25 a.m.

Respectfully submitted,

Paul L. Apple, Town Administrator

Date prepared: August 11, 2015

Date approved: August 14, 2015, as may be amended.